

Town of Rubicon

Building Inspection Information

Dion Okeson

Building Inspector

Cell - 608-697-3737, Texting is acceptable

Email - dokeson@generalengineering.net

Inspections scheduled Monday thru Thursday, minimum 24-hour notice

When do I need a permit? New construction of, remodeling of and additions to dwellings, commercial buildings or accessory buildings (sheds, detached garages to include agriculture) require a permit. Electrical alterations and services, decks and pools also require a permit. This list is not representative of all situations. Please contact the building inspector to confirm permit requirements.

Permits not required. Signs, fences, re-roofs, siding, same size window/doors replacements, water heaters, furnaces, air conditioning units, above ground and seasonal pools. This list is not representative of all situations. Please contact your building inspector to confirm if you have a question.

NOTE: Town Ordinances still apply to projects that do not require a building permit. Please see online ordinances or review them at the Town Hall.

Where do I get a building permit application? You can print one from the Town website or you can email the building inspector and he will send one to you. You can also pick one up from the Town Hall during business hours.

Where do I send my building permit application? You can either email your application and plans or mail them with the fees to: PO Box 340, 916 Silver Lake Dr. Portage, WI 53901

Land Use Permits. Building permits are NOT the same as Land Use permits. In many situations you are required to have BOTH. Some of the projects that require a Land Use permit: New construction of a house, building or accessory structure. Addition to the footprint of any building to include decks, porches, patios, pergolas, fences etc. It is HIGHLY RECOMMENDED that you check with Dodge County Land Use (West of Hwy P) or the City of Hartford (East of Hwy P) before you apply for a building permit. Dodge County Land Use is 920-386-3700, option #2. Hartford is 262-673-8272

Driveway Permits. Please contact Scott at Town of Rubicon, 262-673-3413